



# ADMISSIONS POLICY

Last Review Date	August 2025
Policy Reviewer	Director – Kane Wilson
Version	V1.16/08/25
Changes since last review	-
Next Review Date	August 2026

Applications for a placement at The Ark Smallholding ("The Ark") are made via the pupils host school. This is the school the pupil is currently on role at. We currently do not accept children who are not on-role, or who are home educated.

Parents who would like to enquire about a placement should in the first instance contact the schools Headteacher or SENCO at which their child is on role.

The Ark will then liaise with the host school to determine whether a placement at The Ark is both appropriate and suitable for the student.

If The Ark is deemed to be an appropriate setting for the pupils needs, the Lead Coordinator will arrange a visit for the pupil, accompanied by parents or staff from the host school.

Our provision is designed to complement a pupil's full-time education at their host school by providing targeted social and emotional support. To ensure this balance is maintained:

- **Standard attendance** will normally be **no more than two days per week**.
- **In exceptional circumstances**—for example, following exclusion from the host school, periods of significant non-attendance (e.g. due agreed pastoral reasons) —attendance may be increased **to a maximum of three days per week**, for a clearly defined period.
- Any variation beyond this must be **agreed in advance** with the host school, parents/carers, and our provision, and **reviewed regularly** to ensure it remains appropriate.

This approach helps pupils remain fully connected to their mainstream education while accessing the additional support they need.